



DR. KENNETH KAUNDA  
DISTRICT MUNICIPALITY

PLACEMENT DATE: 2014/04/23

Messrs.....  
Company.....

Dear Sir / Madam

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION:**

**(Over R30 000.00 up to a transaction value of R200 000.00 VAT included)**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule/specifications.

The quotation must be submitted on the letterhead of your business and be deposited into the tender box not later than 2014/05/05@ 12h00 pm. **ADDRESS IS: CIVIC CENTRE**

**: MUNICIPAL BUILDING  
: PATORE ROAD  
: ORKNEY  
: 2620**

**TEL: 018 4738000**

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000).
- Suppliers must be / or can register on the suppliers database of the municipality

**RETURNABLE DOCUMENTS:**

- TAX CLEARANCE CERTIFICATE
- COMPANY MUNICIPAL ACCOUNT
- BBB-EE STATUS LEVEL CERTIFICATE
- DECLARATION OF INTEREST
- CIPRO CERTIFICATE
- ID COPIES OF DIRECTORS/OWNERS

	<b>Points</b>
<b>Price</b>	<b>80</b>

**Procurement points Evaluation**

**Formula's prescribed in the Preferential Procurement Policy Framework Act 2001:**

The 80/20 preference point system is applicable to bids\* with a Rand value equal to, or above R30 000 and up to a Rand value of R1 million (all applicable taxes included).

The allocations of procurement points for quotations have been specified as follows:

- PRICE 80 points

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

**SPECIFICATIONS: INVITATION FOR QUOTATIONS**  
**Supply and delivery of promotional material ded & tourism**

Description	Qty
A5 conference set snap bag 24:8 (1) x 17.2 (w) Notebook: 20.95(1) x 14.6 (w)	1000
Appellate gift set with black german ink	1000
A3 size gift package bag full colour branded	2000
ND: SEE ATTACHED SAMPLE	

**IF YOU HAVE NOT RECEIVED ANY FEEDBACK WITHIN 2 WEEKS CONSIDER YOUR QUOTATION AS UNSUCCESSFUL**

**NB: PLEASE NOTE THAT DR KENNETH KAUNDA DISTRICT MUNICIPALITY RESERVE THE RIGHT NOT TO APPOINT ANY QUOTE.**